

# The Rules and Constitution of the **Nuts to the Walnuts and Nuts4Orpington** Society.

## **Objectives of the Society**

To ensure any future development of Walnuts Shopping Centre, or any immediate surrounding areas, is aligned to the wishes and feelings of local residents.

To ensure any planning application reflects the Local and London plan and any supplementary planning document in place.

To ensure the wider community is aware of any large scale planning application and know how to express their views to the Local Authority

To ensure that the Walnut Leisure centre is refurbished to a high standard and that there is no loss of current amenities.

To be non party political.

## **Membership**

A person must be aged 18 or over to be a member.

All members of the Facebook Page known as Nuts to the Walnuts are automatic members and are entitled to vote at meetings convened.

An applicant who is not a member of Facebook may submit an application form found on [nuts4orpington.co.uk](http://nuts4orpington.co.uk) having agreed to be bound by the rules. On acknowledgement of their membership application they will be entitled to vote at meetings convened.

If someone removes themselves as a member of the Facebook Group Nuts to the Walnuts they will no longer be entitled to attend or vote at meetings.

A person who has submitted an application form to be a member can remove themselves from membership by e- mailing the Secretary at [nuts4orpington@gmail.com](mailto:nuts4orpington@gmail.com)

## **Management**

The management of the Society between general meetings shall be in the hands of the Management Committee comprising of no more than 12 members elected at the AGM. All Management Committee Members shall retire at the next AGM but shall be eligible for re- election.

The Officers of the Campaign Group shall be the Chairman, Vice Chairman, Treasurer and Secretary.

The Management Committee shall have the power to fill a vacancy occurring between the AGM's

The Management Committee may co-opt a member to the committee to support the objectives of the Group.

The Management Committee may appoint assistant officers and sub-committees as is appropriate, either from within its own body or from other members.

The Management Committee shall meet at least 6 times per year between one AGM and the next. These meetings may be in person or online. These meetings will be minuted and available to all members. Every Committee Member shall have one vote at these meetings and in the event of a tied vote, the Chairman shall have a second or casting vote. The quorum for a Committee Meeting shall be 6 people.

The Secretary shall call meetings of the Committee as required.

## **Finance**

The financial year of the Society shall end 5th April.

The Treasurer may open an account with any UK authorised deposit taker as shall be agreed by the Management Committee. The mandate for the operation of the account shall state that all withdrawals there from shall require the signature of two Officers up to £500. This will be either the Chair, Vice Chair or Treasurer.

Any expenditure of more than £500 requires the signature of three Officers, the Chair, Vice Chair and Treasurer.

Any expenditure over £100 requires the agreement of the Management Committee.

The accounts when finalised by the Treasurer will be independently examined by an individual appointed by the Management Committee who is not a member of Nuts to the Walnuts/ nuts4orpington.

The accounts will be shared with the membership and uploaded to our Facebook page and website.

The Management Committee are able to raise funds by requesting voluntary contributions from members.

The Management Committee may undertake fund raising activities in order to generate additional funds.

## **General Meeting**

The AGM shall be held in the month of April every year. The Management Committee will be elected at the first full meeting of the Society. Candidates must be proposed and seconded by members of the Society and may be elected on a straight majority of members present at the meeting. The AGM will also include the Treasurer's presentation and the Chairman's Report.

A General Meeting of members shall be held at the instance of the Management Committee or within 28 days of a written application signed by no less than 30 members of the Society and stating the business to be discussed.

The Secretary shall provide at least 14 days notice of any General Meeting including, as far as is possible to members, the business to be discussed.

At a General Meeting every member will have one vote and in the event of a tied vote the Chairman will have a second or casting vote. Voting will normally be by the show of hands but there may be occasions when it will be done by ballot.

The quorum for the Annual General Meeting and any Special General meeting convened is 12 voting members.

## **Dissolution of the Society.**

The Society may be dissolved by a resolution passed and members voting in favour of the Group closing

Any funds held by the Campaign Group will be donated to charitable organisation as agreed by the Management Committee.